



PROPERTY OWNER'S STATEMENT

On-Site Sewage Development

I, _____, recipient of an On-Site Sewage Development Permit to place a structure or building on the property I own or possess, and known as

Property Address

Legal Description

I understand that said permit is being issued on the basis of the following conditions:

- The on-site sewage facility (septic system) that will service the proposed structure or building was installed after February 13, 1967 and **was licensed to operate** by the Guadalupe County Environmental Health Department.
- I hereby authorize an inspector of Guadalupe County Environmental Health Department the right to enter at any reasonable time public or private property in the governmental entity's jurisdiction, including a municipality's extraterritorial jurisdiction, to inspect and investigate conditions concerning solid waste management and control (THSC 361.032).
- Should an inspection determine that the said facility is not functioning properly, upon written notice, I will immediately terminate any discharge of sewage from the structure or building until the licensed on-site sewage facility has been installed and/or repaired at my expense. All must be done in accordance with the Guadalupe County On-Site Sewage Facilities Order. The system must be inspected and licensed to operate by the Guadalupe County Environmental Health Department.
- I acknowledge that I have read and fully understand the above conditions and/or stipulations. I further understand that my failure to strictly abide by the said conditions could result in filing of a complaint with the Justice of the Peace Court, and that the Court, if found guilty of violating the On-Site Sewage Facilities Order, could assess a fine per day for each day the violation exists.

(Initial) ***If any signs of septic failure occur after connecting into an OSSF, the property owner will be required to construct a new on-site sewage facility for the attached structures.***

Signature of Property Owner

Date

OFFICE USE

Received By

Date

Original Permit Number

New Permit Number



ENVIRONMENTAL HEALTH

GUADALUPE COUNTY

310 IH 10 W
Seguin, Texas 78155
Office: (830) 303-8858
eh-permits@guadalupe.tx.gov

EXISTING ON-SITE SEWAGE FACILITY SYSTEMS

Please be advised if you plan on connecting a structure to an existing OSSF system located in Guadalupe County. The existing OSSF may not be used until a License to Operate has been issued.

CONNECTING INTO A PERMITTED OSSF

- Step 1 Request a copy of the permit that was issued for the property identification number.
- Step 2 Complete the Property Owner's Statement Form.
- Step 3 Complete an Application for On-Site Sewage Facility Development (Permit)

There shall be **NO**:

1. Increase in the volume of the permitted flow;
 2. Change in the nature of the permitted influent;
 3. Change from the planning materials approved by permitting authority;
 4. Change in construction; or
 5. Increase, lengthening, or expansion of the treatment or disposal system.
- Step 4 Call for an inspection once all connections are uncovered and ready to be inspected.

Note: If any change and/or any increase occur after connecting into a permitted OSSF, the property owner must follow Step 3, Step 4, and Step 5 below.

CONNECTING INTO AN OSSF THAT WAS NOT LICENSED

- Step 1 Complete the Property Owner's Statement Form.
- Step 2 Contact a registered sludge transporter to have the existing septic tank pumped.
 1. Receipt must identify tank capacity.
- Step 3 Contact a Professional Engineer or Registered Sanitarian to obtain an evaluation of the existing system.
 1. Must provide specifications on the tank size, location and size of the disposal system;
 2. Required documentation that the system is currently functioning and operational; and
 3. Required statement that the inspected OSSF will be able to sustain the connecting structure.
- Step 4 Complete an Application for On-Site Sewage Facility Development (Permit)
- Step 5 Call for an inspection once all connections are uncovered and ready to be inspected.

If any signs of septic failure occur after connecting into an OSSF, the property owner will be required to construct a new on-site sewage facility for the attached structures.

If you have any questions in regards to this process, please contact the number listed above for assistance.